

Draft of MICL Board Meeting Minutes
January 9, 2019

Meeting called to order by President Richard Cato at 11:35 am in the office of the El Capitan Bldg.

Board Members Present: Richard Cato, President; Dorothy Winke, President Elect; Dave Froba, VP Curriculum; Judy Moore, Hospitality; Margaret Olson, Communications, Diedre Bush, Field Trip Director; Lance Krajewski, Treasurer; Marjorie Reis, Past President; Don Charette, Facilities, Ron Rutschman, Membership; Shirley Brooks, Secretary

MJC Members Present: Elizabeth Orozco-Wittke, MJC MICL Liaison

Board Members not Present: Louise Summerlot, Publicity; Rita M. Perez, MJC MICL Liaison

Non-Board Members Present: Gary Moore, Bruce Gallmeyer

The minutes of January 9, 2019 were presented for approval. Motion made to accept by Dave Froba and seconded by Margaret Olson. Minutes were approved as submitted.

MJC Reports

Elizabeth Orozco-Wittke, MJC MICL Liaison reported the catalogs were mailed out and about 600 catalogs were returned. Elizabeth will check with Judy Lanchester, Director, Facilities Planning and Operations about the Re-cladding. She mentioned the package looks great.

Dorothy Winke mentioned to Elizabeth that she has been trying to reach John Macedo, Agriculture Operations Manager to check on the layout at the Ace Pavilion for the luncheon.

Elizabeth mentioned she still has not received the paperwork on the pc and monitor. Don Charette mentioned that he and James Thomas, MJC Information Systems Specialist are working on the final decision of the pc and monitor. Once Elizabeth Orozco-Wittke receives the invoice she will have Dorinda Pendergrass place the order for the equipment.

Margaret Olson inquired with Elizabeth about placing the cones in the loading area and/or parking spaces. Elizabeth reported that the loading area is for limited time to unloading and loading. Spaces in the parking lot are ok to have cones. Elizabeth reconfirmed that we need to notify security and her when we do that and she will notify Judy Lanchester, Director, Facilities Planning and Operations.

Treasurer

Lance Krajewski reported we received about \$1,001.25 today for MICL Registration. He reported there was no formal report today except that we had about \$1,000 in our checking. Richard Cato, President mentioned he has a check for \$800. Diedre Bush, Field Trip Director wanted to know what happened with the \$2,700 in the checking from last month. Lance mentioned this balance amount was just a ballpark figure.

Curriculum

Dave Froba reported that he is working on the next schedule of courses. Dave mentioned the Great Courses program has some great classes to consider. Diedre wanted to know the cost and about accessing this program. Dave mentioned the program is \$179 per year. He will access this program this summer. There are many great courses to choose from except they are about ½ hour classes and will not be enough to get through our semester. However, this can still work. Diedre is looking at 1 class per week for the summer schedule. There were many discussions on these classes with board members. Dave would like authorization to purchase this program beginning next semester. This Great Courses program is \$179 and would be available to 10 people. Richard questioned if this program is streaming not a hardcopy. Dave reported yes, it's streaming. Richard made a motion to submit Great Courses for purchase to the board members. The motion passed.

Richard advised Dave to get with Lance to pay for the subscription. Also, Dave spoke to Larry Giventer a retired Professor at California State University, Stanislaus. He is willing to do a course about "Political Polling". Other retired professors at Stanislaus State are also willing to do a class. Dave will check into it. Dave mentioned there are many retired professors in Ashland, OR that do many classes. This would be great per the response from the board members.

President Elect

Dorothy Winke mentioned there was nothing to report at this time.

Past President

Marjorie Reis reported nothing new except the slate of officers and directors for next year are ready. Richard advised that he wants to put this information in the newsletter for Section B & C. Marjorie will send this information to Margaret Olson.

Membership

Ron Rutschman reported that Registration today was very good. Elizabeth Orozco-Wittke will give the registration of members to the MJC students to work on and start entering the registration names. Elizabeth reported that MJC will be closed on Friday which is Institute Day. Richard stated this will be a really good semester.

Hospitality

Judy Moore reported there was nothing new. The next and last potluck is February 14th and then the Fall potluck will be the 1st day of Sept.

Facilities

Don Charette reported he is working on the new pc and monitor to purchase. He will get the invoice to Elizabeth Orozco-Wittke. Don questioned where the ice cream social will be. Here or somewhere else? Richard authorized Dorothy Winke to take care of this ice cream social after the luncheon.

Communications

Margaret Olson reported the members of the Communications will meet next Wednesday, January 15th at 12:00 Noon.

Margaret suggested a discussion for board members to get new members a shadowing day. Make announcement to members of board to talk or walk them through it. New members get intimidated and we don't want to make it a big deal. Let's work out something on what we do. The Curriculum meeting is open to anyone.

Publicity

Richard reported that Louise is out today and she was asking should we post articles or "Letters to the Editor" written by MICL members to the MICL Facebook page? Dorothy suggested the person who wrote to the Modesto Bee to get it published. Richard advised we should post this information on the FB page.

Trips

Diedre Bush reported that she struggles to choose the field trips because there are so many good places to visit. Diedre reported that February 1st is the first field trip to California Academy of Arts and Sciences at San Francisco's Golden Gate Park. The weekly update will show the first 3-4 trips. Diedre will meet with Jim Codoni, Transportation Supervisor, after the board meeting to confirm the first 4 trip dates that Jim had already given to Diedre so she could drop off the Trip Request forms with Community Education. The Rosicrucian Egyptian Museum in San Jose charges \$7.00 each for a guided tour including inside the replica

tomb. We will wait until Fall for Roaring Camp and Monterey Bay Aquarium. The first 4 trips expenses will be about \$60, \$20, \$20, and \$26.

Old Business

-Updating website

Richard reported that Bruce Gallmeyer is doing a good job with the website. Bruce Gallmeyer, non-board member, reported that he is now uploading and displaying documents on a new webpage. The old website was supported by the company "JustHost". Bruce found that platform difficult to work with since he didn't completely understand how Dan had designed it. He has experimented with two other companies, "WordPress" and "Wix", hoping to build a new site from scratch. Bruce has settled on designing a new website on the Wix platform. Now that the decision has been made, he is making progress and hopes to be able to demonstrate his efforts soon. The site is basically going to start out as a way of accessing MICAL's documents online. Most things will be in PDF format, but there will be photographs and video as well. Bruce also mentioned the request from David Froba to have a calendar available. There was a discussion about how a calendar might look and that it might start out as a list of dates. Dorothy Winke did the calendar at the beginning of last year and will provide it to Bruce. If you have ideas regarding what should go on the website, please let Bruce know, and also start sending him documents to be uploaded to the site. The old website (no longer being updated) will expire May 1st. Bruce will try and have something rough in the next 2-3 weeks to look at. Bruce reported that the more complex the website the more manpower needed. Richard suggested at the next meeting we will look at these items and make decisions.

-Attendance Statistics

Richard noted the attendance statistics goes to Joyce Starkey which goes in the historian book. Richard asked Elizabeth if this information is important. Elizabeth smiled, "yes". Richard advised this information needs to be published in the newsletter and updated at the potluck luncheon. Richard advised Margaret to get with Joyce to publish this on regular basis. Gary Moore, non-board member, mentioned a word of caution in publicizing attendance on an individual classes but only attendance for the total each week of all classes. Bruce reported that approx. 225 members is the attendance per year. Dave Froba advised to keep documented.

Richard requested if no objection on the remaining agenda items to postpone to the next meeting.

-Quickly Elizabeth Orozco-Wittke mentioned still no new president and no information yet.

-Diedre inquired about the New Logo, but Elizabeth reported she hasn't received info yet. Don Charette will send to Elizabeth then to Judy Lanchester.

-Dorothy Winke inquired when the 2019 MICAL brochure will be available. Elizabeth advised soon.

Margaret will get info to Communication meeting next Wednesday.

Richard asked are there any other issues? Is there a motion to adjourn? Motion to adjourn by Judy Moore and seconded by Margaret Olson. Motion passed to adjourn.

Meeting adjourned at 12:40pm

The next Board Meeting will be Wednesday, February 13, 2019 after registration at 3:15pm in the El Capitan Building.

Respectfully submitted by Shirley Brooks, Secretary